



The Royal Court of the Golden Spike Empire BY-LAWS



ARTICLE I

OFFICES, LEGAL CONSTRUCTION AND DURATION

SECTION 1

- The principal office of the Corporation shall be located in Salt Lake City, Salt Lake County, in the State of Utah. The Corporation shall have other offices within the borders of the RCGSE as the Board of Directors may determine necessary.
- The boarders of the RCGSE shall be all of Utah south of the 41st parallel, also known as Sheppard's lane.

SECTION 2

- The duration of the Corporation is perpetual. Upon the dissolution of the Corporation, the Board of Directors shall, after payment of all liabilities of the Corporation, distribute assets to a non-profit Corporation or Corporations having similar purposes which have been recognized as tax exempt under section 501(c) (3) of the Internal Revenue Code of 1954.

SECTION 3

- If any dispute should arise in the interpretation and application of the By-Laws, they shall be deemed to have the meaning that harmonizes with the laws of the State of Utah and the provisions of the Internal Revenue Code. If any provision is declared invalid, it shall be void, but it shall not otherwise affect the validity of other provisions.

SECTION 4

- The Founders Council consists of the following persons, who were initially responsible for the creation of the first Court system in Utah:

Bruce Allred	Chad Herinborg	Gordon Winklekotter
Thelma Ensign	Marty Pollock	Rose Carrier
Carole Martindale	Jim Beverage	Larry Kasper
Earl Ashley	Mack Hunt	Paul Douglas
Dennis Felix	Pepper Prespentt	Rob Mandrake
Len Matheson	Jay Bradley	(One Unpublished)
Henry Bender	Terry Jones	

ARTICLE II

PURPOSE & OBJECTIVES

SECTION 1

- The Corporation shall be non-profit. Said Corporation is organized exclusively for charitable, service, educational and social purposes, including making of distributions to organizations that qualify as exempt under section 501(c) (3) of the Internal Revenue Code of 1954. The Corporation shall promote

strong bonds of friendship in and out of the State of Utah through relations with other organizations recognized by this Corporation, and to sponsor unity between all facets of the community.

ARTICLE III

MEMBERSHIP

SECTION 1

- Membership eligibility in this Corporation shall be limited to those persons interested in the purposes and objectives set forth in these By-Laws. Members shall be age eighteen (18) or over.

SECTION 2

- Membership in the Corporation shall be determined without regard to sex, race, creed, color, religious affiliation, familiar status, sexual orientation, gender identification, or to any person affiliated with any organization advocating the overthrow of the government of the United States of America by force or violence.

SECTION 3

- Completed membership applications shall be submitted to the Secretary of the Corporation, together with the appropriate application fee. The applicant's name (s) shall be read and approved, or denied, at the next membership meeting.

SECTION 4

- There shall be (three) 3 classes of members:
 1. Resident Members
 - a. Anyone meeting membership requirements whose legal residence falls within the boundaries of the RCGSE.
 2. Associate Members
 - a. Anyone who wishes to be associated with the Royal Court of the Golden Spike Empire and has paid the membership fee. These members are those, which meet the following criteria:
 - i. Eighteen (18) years of age or older
 - ii. Cannot be present at meetings
 - iii. Live outside of the boundaries of the RCGSE
 3. Honorary Members
 - a. Any member made by joint appointment of the Emperor and Empress (i.e. Lifetime Members)
 - b. Honorary members must be approved by the Board of Directors and are entitled to vote to general election.

SECTION 5

- The Board of Directors, by affirmative vote of two-thirds (2/3) of the members thereof, may recommend the suspension or expulsion of a member for causes. Thereupon, after at least (seven) 7 days written notice to the membership of the Corporation, a special meeting of the members shall be held. The affirmative votes of two-thirds (2/3) of all the members of the Corporation at such special meeting shall be required for suspension or expulsion.
- On written request signed by a former member and filed with the Secretary of the Corporation not less than thirty (30) days following the suspension or expulsion, the Board of Directors, by the affirmative vote of two-thirds (2/3) of the members of the board, may reinstate such former member to membership on such terms as the Board of Directors may deem appropriate.

SECTION 6

- Any member may resign by filing a written resignation with the Secretary of the Corporation, but such resignation shall not relieve the member of the obligation to pay any fees, assessments, or other charges accrued and unpaid.

SECTION 7

- To insure that a membership base is always in place and because of their past service to the RCGSE, all past Monarchs automatically become lifetime members of the Royal Court of the Golden Spike Empire and will not need to fill out a reign membership each year.
 - It will be the responsibility of Past Monarchs to see that the Court Secretary is informed of any address changes or updates.
 - Each Monarch shall receive a monthly newsletter via mail or email. Voting privileges are subject to the rules and regulations set forth in the Bylaws.
- All members of the Board of Directors shall remain members of the RCGSE and the Board of Directors until and through the first scheduled regular board meeting after Coronation.
- All members of the Board of Directors must be members of the RCGSE who have paid and submitted their membership applications, with the exclusion of past monarchs. Non-monarch Board of Director members do not have to be current members of the reign to be elected or appointed, but upon being elected or appointed to the Board of Directors must submit their application and payment for membership status.

ARTICLE IV

MEETING OF MEMBERS AND PROCEDURES

SECTION 1

- There shall be a meeting of the members of the Corporation at least once every month. The time and place of such meetings shall be at the discretion of the Co-Presidents (Monarchs).

SECTION 2

- A meeting of the board of directors shall be held within seven (7) days from the date of Coronation for the purpose of confirming the election (recounting of votes) of the Co-Presidents (Monarchs) of the Corporation.

SECTION 3

- Notice of meetings shall be given to the members of the Corporation by mail, electronic notification, printed or lettered signs, or notice in a local publication. Notice shall state the time and place of such meeting.

SECTION 4

- Members present in person shall constitute a quorum at meetings of the members.

SECTION 5

- Each member present at a meeting shall be entitled to one vote on any question or issue voted on by the membership at that meeting, except as otherwise provided by law, by the Articles of Incorporation, or by these By-Laws, or as stipulated by the Resolutions of the Corporation, all matters voted on by the members at any meeting shall be decided by the vote of the majority of the members present.

ARTICLE V

OFFICERS

SECTION 1 – President of the Board

- The President of the Board shall be appointed by the newly elected Monarchs and confirmed by a majority vote of the active board of directors.

- The position of President of the Board cannot be filled by anyone not meeting the guidelines as set forth by section 501(c) (3) of the Internal Revenue Code of 1954.
- Appointment of the President of the Board shall be from the first board meeting proceeding Coronation (prior to Victory Brunch) to the first board meeting after the following Coronation (prior to Victory Brunch) or at which time the replacement is necessary due to resignation, removal from office, or death.
- The duties of the President of the Board shall include but not be limited to:
 1. Overseeing the running of the Corporation.
 2. Presiding over meetings of the Board of Directors.
 3. Facilitate resolution of disputes among the board.
 4. The current Board President shall only vote in the case of a tie.
 5. Execute, with the Secretary or any other proper officer of the Corporation authorized by the Board of Directors, certificates of membership, deeds, mortgages, bonds, contracts, or other instruments which the Board of Directors has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors or by these By-Laws to some other officer or agent of the Corporation or shall be required by law to be otherwise signed or executed.
 6. Any and all corporate records held by the President must be turned over to the registered agent within 30 days from Coronation. Failure to do so may result in disciplinary action.
- In the event of the death, resignation, inability or refusal to serve, the Board President shall be replaced and/or removed. The reigning Monarchs shall appoint a replacement President of the Board and approved by a majority vote of the active Board of Directors.
- In the event of the death, resignation, inability or refusal of the President of the Board to serve, the Registered Agent shall assume the position of the Interim President of the Board of Directors. This individual shall hold the position until such time the reigning Emperor and Empress nominate a new candidate to the Board for approval to fill that position. And this action shall be automatic and not require any action by the Board.

SECTION 2 – Emperor and Empress

- The position of Emperor and Empress shall be filled by popular election as set forth in the By-Laws and Resolutions.
- The position of Emperor and Empress cannot be filled by anyone not meeting the guidelines set forth by section 501(c) (3) of the Internal Revenue Code of 1954.
- The term for Emperor and Empress shall be for the period between their Coronations to the following year's Coronation.
- The duties of Emperor and Empress shall include but not be limited to:
 1. Co-preside at all meetings of the members of the Corporation
 2. Act as chairperson of the board in the absence of the Board President
 3. Appoint any committee necessary to accomplish administrative objections and serve as ex-officio member's thereof.
 4. Co-Direct all activities related to the Coronation.
 5. Execute, with the Secretary or any other proper officer of the Corporation authorized by the Board of Directors, certificates of membership, deeds, mortgages, bonds, contracts, or other instruments which the Board of Directors has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors or by these By-Laws to some other officer or agent of the Corporation or shall be required by law to be otherwise signed or executed.
 6. Nominate candidates for the offices of President of the Board, Secretary of the Board, and Treasurer, which are subject to the approval of the Board of Directors.
 7. The Empress shall wear the State Crown at all appropriate functions, as defined by The Emblems of Office provision, and during out of realm walks.

8. The Emperor shall wear the State Medallion at all appropriate functions, as defined by The Emblems of Office provision, and during out of realm walks.
 9. May give up to two (2) lifetime titles each.
- In the event of the death, resignation, inability or refusal to serve, the Emperor or Empress shall be replaced and/or removed. The replacement of the Emperor or Empress shall be done in the following manner:
 - The Prince shall replace the Emperor, and the Princess shall replace the Empress.

SECTION 3 – Prince Royale and Princess Royale

- The position of Prince Royale and Princess Royale shall be filled based on the following:
 1. The Emperor shall submit two (2) names for Prince Royale and the Empress shall submit two (2) names for Princess Royale to the active Board of Directors at the meeting following Coronation, prior to Victory Brunch.
 2. The active Board of Directors and any College of Monarchs member in attendance shall vote on the two (2) names submitted for Prince Royale and the two (2) names submitted for Princess Royale with the respective winners taking the office.
 3. The positions of Prince Royale and Princess Royale will be announced at Victory Brunch at which time they will accept the responsibilities and assume the duties of their office.
- The term for Prince Royale and Princess Royale shall be for the period between their Coronations to the following year's Coronation.
- The duties of Prince Royale and Princess Royale shall include but not be limited to:
 1. Co-direct general membership meetings in the absence of the Emperor and Empress
 2. Maintain the Peoples Concern Fund under the supervision of the sitting board of directors.
 3. Maintain the PWA (People with Aids) Christmas Fund under the supervision of the sitting board of directors.
 4. Coordinate all activities related to Snow Ball.
 5. Coordinate all activities related to PR Ball.
 6. The Princess Royale shall wear the State Crown at all appropriate functions, as defined by The Emblems of Office provision, and during out of realm walks.
 7. The Prince Royale shall wear the State Medallion at all appropriate functions, as defined by The Emblems of Office provision, and during out of realm walks.
- In the event of the death, resignation, inability or refusal to serve, the Prince Royale or Princess Royale shall be replaced and/or removed. The replacement of the Prince Royale or Princess Royale shall be done in the following manner:
 - The Crown Prince shall replace the Prince Royale, and the Crown Princess shall replace the Princess Royale.

SECTION 4 – Crown Prince and Crown Princess

- The position of Crown Prince and Crown Princess shall be filled based on the following:
 1. The emperor shall submit at least one name for Crown Prince and the Empress shall submit at least one name for the Crown Princess to the board of directors at the meeting following Coronation, prior to Victory Brunch.
 2. The active board of directors and any College of Monarchs member in attendance shall vote on the name(s) submitted for Crown Prince and the name(s) submitted for Crown Princess.
 3. The position of Crown Prince and Crown Princess will be announced and sworn in by oath of office at victory brunch at which time they will accept the responsibilities and assume the duties of their office.
 4. The Title of Crown Prince and Crown Princess will be a Lifetime Title. (Known as Crown Prince/ Crown Princess and their reign number)
- The term for Crown Prince and Crown Princess shall be for the period between their Coronations to the following year's Coronation.

- The duties of Crown Prince and Crown Princess shall include, but are not limited to:
 1. Maintain the Felicia Children Young Adult fund.
 - a. Each must host one event each or two combined with all proceeds benefiting the Felicia Children Young Adult Fund.
 2. Coordinate all activities related to the required CP ball.
 - a. Funds raised shall go half to the General fund and half to the Children Young Adult Fund.
 3. The Crown Prince and the Crown Princess shall wear the designated state emblems of office at all appropriate functions, as defined by The Emblems of Office provision, and during out of realm walks.
- Coronation Protocol
 1. The Crown Prince and Crown Princess will walk before the Prince Royale and Princess Royale.
 2. The Crown Prince and Crown Princess are not to be included in the wall of Prince, Princesses or Monarchs that surround a stepping down Prince, Princess or Monarch during the final walks of a coronation.
- In the event of the death, resignation, inability, or refusal to serve the Crown Prince or Crown Princess shall be replaced and/or removed. The replacement of the Crown Prince or Crown Princess shall be done in the following manner:
 - The replacement of the Crown Prince and Crown Princess shall be upon recommendation of the monarchs and approval by a majority vote of the Board of Directors.

SECTION 5 –Secretary

- The term of the secretary shall be from the first board meeting proceeding Coronation (prior to Victory Brunch) to the first board meeting after the following Coronation (prior to Victory Brunch) or at which time replacement is necessary due to resignation, removal from office, or death.
- The secretary will be appointed by the newly elected Monarchs and confirmed by a majority vote of the active board of directors.
- The duties of the appointed secretary shall include but not be limited to:
 1. Keep the minutes of the Board of Directors meetings and general membership meetings.
 2. See that all notices are duly given in accordance with the provisions of these By-Laws or as required by law.
 3. To be the custodian of the corporate records and all matters related to the reign. At the expiration of the term of office of the secretary, this officer shall deliver to the registered agent of the Corporation all books, papers, and other property of the Corporation as are in his or her possession within 30 days from Coronation. Failure to do so may result in disciplinary action.
 4. Oversee the delegation of duties to other secretaries.
 5. Keep a register of the mailing address and contact information of each member, which shall be furnished to the secretary by such member.
 6. Keep all approved membership forms and general membership and Board of Directors attendance records.
 7. Provide copies of the minutes to the President of the Board, and perform such other duties as the President or the Board of Directors may assign from time to time.
- In the event of the death, resignation, inability or refusal to serve, the appointed secretary shall be replaced and/or removed. The Monarchs shall appoint a replacement secretary and approved by a majority vote of the Board of Directors.

SECTION 6 – Treasurer

- The Treasurer of the board shall be appointed by the newly elected Monarchs and confirmed by a majority vote of the active board of directors.
- The term of the appointed treasurer shall be from the first board meeting proceeding Coronation to the first board meeting after the following Coronation (prior to Victory Brunch) or at which time replacement is necessary due to resignation, removal from office, or death.

- The position of Treasurer cannot be filled by anyone not meeting the guidelines set forth by section 501(c) (3) of the Internal Revenue Code of 1954.
- The duties of the Treasurer shall include but not be limited to:
 1. Have charge and custody of, and be responsible for all funds and assets of the Corporation.
 2. Keep, or cause to be kept, regular books of accounts and carefully preserve the same and all vouchers for the payment of money. At the expiration of the term of office, the Treasurer(s) shall transfer all funds, records, papers or other property of the Corporation in his or her possession to the registered agent of the Corporation within 30 days from Coronation. Failure to do so may result in disciplinary action.
 3. Receive and give receipts for monies due and payable to the Corporation from any source whatsoever, and deposit all such monies in the name of the Corporation in such banks, trust companies or other depositories as shall be selected by the Board of Directors of the Corporation.
 4. Provide monthly statements to the President of the Board and the Presidents (Monarchs).
 5. Maintain all records in accordance with Internal Revenue Service requirements.
 6. In general, perform all duties incident to the office of Treasurer(s) and such other duties, from time to time, as may be assigned by the Presidents or the Board of Directors.
- Report on the financial status of the corporation in the form of a treasurer's report.
 - 1) The treasurer's report duties are to include a bi-monthly report that includes the following columns for each category unless logically or mathematically unfeasible:
 - a) Reign Starting Balance
 - b) Deposits since the last report
 - c) Debits, etc, since the last report
 - d) Reign-to-date deposits
 - e) Reign-to-date debits, etc
 - f) Fund current balance
 - g) Line item expenditures that pull from the allocated budget.
 - 2) Additionally the bank balance un-dispersed amounts, and credits due (i.e. sales, tax, refunds, etc.) A comparison of what is actually in the bank vs. all positive balances from the funds.
 - 3) Treasurer's report is due to the Board of Directors at least twenty-four (24) hours prior to the board of director meeting.
- The treasurer shall give a Budget Report at the first Board meeting of September along with the, November, January, March and May. Said report will state the percentage and total amount of each budget item at that time. Also, he/she will give a year-end report at the first Board meeting in July.
- Ensure taxes are filed in accordance with federal and state law as set forth by the bylaws and resolutions.
- In the event of the death, resignation, inability or refusal to serve, the Treasurer shall be replaced and/or removed. The Monarchs shall appoint a replacement treasurer and approved by a majority vote of the Board of Directors

ARTICLE VI

ELECTIONS

SECTION 1 – Monarchs

- The election of the Monarchs of the RCGSE shall be held at least one week prior to Coronation
- The qualifications of anyone seeking the position of Emperor of Empress shall be:
 1. Currently resides within the RCGSE boundaries.
 2. Be a resident of the state of Utah for at least twelve months prior to the candidate interviews.
 3. Be a member of the RCGSE for at least nine (9) months prior to the candidate interviews.
 4. Attend at least 70% of the general membership meetings of the reign preceding their candidacy.

5. Attend at least five (5) meetings of the Board of Directors of the RCGSE during the reign preceding their candidacy.
6. Must meet the guidelines for holding an office as set forth in the guidelines of a 501(c) (3) organization.
7. Have not held the position of Emperor or Empress in any recognized Court of the International Court system for at least two (2) years prior to the candidate interviews.
8. On the voting ballots:
 - a. Each candidate will have a box next to their name.
 - b. Each qualified voter is only allowed to mark the one candidate they want for Emperor.
 - c. Each qualified voter is only allowed to mark the one candidate they want for Empress.
 - i. Example: Candidate for Empress #1
 - ii. Example: Candidate for Empress #2
 - iii. Example: Candidate for Empress “None of the above”
 - d. If the qualified voter does not want to select either candidate, they may choose “None of the above”.
 - e. In the event a candidate does not receive majority of the votes of the total votes cast they will not win the election.
 - f. If no candidate receives majority of the votes for their category (i.e. Emperor, Empress) no winner of the title will be declared in that category, and the position will be filled as provided by the existing By-Laws and Resolutions

SECTION 2 – Elected Board

- Election to the Board of Directors shall occur at the first general court meeting in the month of August.
- Candidates with the most “yes” votes shall be seated at the proceeding Board of Directors meeting following the election.
 - If multiple seats are open, the candidate with the most yes votes will obtain the first open seat and the next candidate with the most yes votes will obtain the second open seat, so on and so forth in this manner until all open seats have been filled.
 - General members are only able to run for open general membership seats.
 - College of Monarch members are only able to run for any open College of Monarch seats.
- All eligible members of the current RCGSE reign present at the first general court meeting the month of August will be allowed to vote on candidates for the Board of Director seat. The qualifications of anyone seeking a position on the Board shall be:
 1. Petition the Board of Directors of their intent in seeking a seat on the board at the last board meeting in the month of July.
 2. Currently residing the RCGSE boundaries.
 3. Be a resident of the state of Utah for at least twelve (12) months prior to their petitioning for a seat on the board.
 4. Be a member of the RCGSE for at least twelve (12) months.
 5. Attend at least 70% of the general membership meetings of the reign preceding their candidacy.
 6. Attend at least two (2) meetings of the Board of Directors of the RCGSE during the reign preceding their candidacy.

SECTION 3

- The guidelines for the elections of any position in the Royal Court of the Golden Spike Empire shall be set forth and governed in the Resolutions.

ARTICLE VII

BOARD OF DIRECTORS

SECTION 1

- The Board of Directors shall manage the affairs of the Corporation.
- The Directors must be residents of the state of Utah and reside within the RCGSE boundaries and members of the Corporation.
- All appointed, granted, or elected to the board of directors must adhere to all rules and regulations as stipulated by law, these bylaws or the resolutions of this corporation.

SECTION 2

- The Officers of the Corporation shall include the following:
 1. The appointed President of the Board
 2. The elected Emperor
 3. The elected Empress
 4. The appointed Prince Royale
 5. The appointed Princess Royale
 6. The appointed Crown Prince
 7. The appointed Crown Princess
 8. The appointed Secretary
 9. The appointed Treasurer

SECTION 3

- The Board of Directors shall consist of the following:
 1. The Officers of the Corporation as stated above.
 2. The prior year's Emperor & Empress
 - a. They shall serve for a period of one (1) year from the expiration of their term in office.
 - b. Seat shall remain vacant if unused.
 3. The registered agent
 4. The appointed Pageant Chairperson
 5. The College of Monarchs President
 6. Two (2) General Members
 - a. Each member shall serve for a period of two (2) years from the date of their election.
 7. Two (2) College of Monarchs members
 - a. Each member shall serve for a period of two (2) years from the date of their election.

SECTION 4

- The board of Directors shall meet a minimum of once a month. Date and time shall be at the discretion of the President of the Board.
- Upon the written request of at least two (2) board of director members, the President shall call a special meeting of the board of directors. The time and place of this meeting to be no less than twenty-four (24) hours after the request is given and no more than 72 hours from receiving the written request. A written notice to each Director shall be provided, specifying the time and place of the special meeting.

SECTION 5

- A two-thirds (2/3) majority of active members of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the board.

SECTION 6

- The act of the majority of the Directors present at which a quorum is present is the act of the Board of Directors unless the act of a greater number is required by law or by these By-Laws.

SECTION 7

- The Board of Directors, at its discretion, may or may not fill any vacancy occurring on the Board of Directors. The Monarchs may nominate a candidate to fill the vacant director seat. A Director appointed to fill a vacancy shall serve for the unexpired term of the seat. This shall be done by the board as a whole with the exception of a past year's seat.

SECTION 8

- A proxy vote must be submitted to the President of the Board and Secretary prior to a Board of Director's meeting where the board member does not plan on attending the meeting. The member holding the proxy vote must be an eligible board member and this must be communicated to the President of the Board and Secretary.
- A board member may only carry one (1) proxy per meeting.
- Any member of the Board of Directors absenting himself/herself from two (2) consecutive meetings without submitting a proxy or contacting the President of the Board or Secretary to explain their intentions may be removed from the Board of Directors.
- Board members are to be allowed a total of four (4) proxy votes per reign. Board members who exceed four (4) proxy votes per reign may be removed from the Board of Directors.
- Removal of the board seat must be voted upon and agreed by two thirds (2/3) vote of the acting board at the time of the vote
- The President of the Board will notify, in writing, the Board of Directors intentions to the member being removed within fourteen (14) days of said action.

SECTION 9

- The Board of Directors shall determine from time to time the amount of membership fees payable to the Corporation by each member.
- These fees are to be used to cover administrative costs; i.e., postage.

SECTION 10

- The meetings of the Board of Directors of the RCGSE shall be open to the public unless the President of the Board calls a closed board meeting.

SECTION 11

1. Board members will have the following voting rights:
 - a. Yes
 - b. No
 - c. Not casting a vote
2. Any matter brought before the Board requiring a vote in order to pass, must receive a simple majority of "Yes" votes from active Board members present at the meeting (51%), or 2/3 thirds for certain matters as required in the Bylaws and Resolutions.
3. In addition, all voting conducted at Board Meetings shall be done by a show of hands with the exception of Peoples Concern Fund issues. Board members with current voting rights shall have the right to request a vote by ballot for any reason. If a request for vote by ballot is proposed by any Board Member, no discussion will be made on the topic of the ballot, and the issue will be voted on by ballot. Board member voting rights are outlined in Bylaw VII, section 11.

SECTION 12

- Whenever a situation arises that would require action by the Board of Directors outside a regularly scheduled Board meeting, the following will apply:
 1. The Chairperson of the Board and both of the co-Presidents will discuss the situation and determine if a phone/email vote is needed or if the matter can wait until the next regularly scheduled meeting. This decision must be unanimous.
 2. The Chairperson and/or the Board Secretary will make the phone and/or email contacts.
 3. The Secretary will list all members of the Board with active voting rights and will make at least two attempts (one attempt should be during the evening hours if the first unsuccessful attempt was made during the day) to contact all members with voting rights. The situation will be explained to each member and a YES, NO, or UNABLE TO CONTACT notation placed by each name. A TWO-THIRDS majority of the voting members must be contacted (regardless of the time involved or the numbers of attempts necessary) to constitute what will be considered a voting quorum.

4. The Secretary will contact the Chairperson of the Board with the results of the voting quorum. A majority vote of the voting quorum will be the action of the Board. And the voting list will be brought to the next scheduled meeting to be read into the minutes.
5. The Chairperson, as in any action, will vote only in the case of a tie, and will be responsible to see that the results of the vote are properly implemented.
6. Any action that requires, by by-law, a two-thirds majority vote of the Board cannot be considered for a phone vote.
7. The President and/or Board Secretary must state the action and the outcome of the vote, so that it may be entered into the Board minutes.

SECTION 13

- Information discussed at Board meetings is open information to the general membership, with the exception of following:
 1. Persons, names, or information relating to monies given out from the People's Concern Fund.
 2. Issues discussed within a closed Board Meeting. By default these meetings are closed to the public and the information discussed is confidential.
 3. Board members who are not able to maintain confidentiality when needed may be subject to action by the Disciplinary Committee. Board members are asked to remember that, due to the nature of our organization, all information is ultimately accessible to the public and therefore should maintain professional discussions when in Board meetings.
 4. Board members are expected to maintain confidentiality of information whether they are presently or no longer serving on the Board; in short, what was learned in confidence remains in confidence perpetuity. Board members who are not able to do so may be subject to action by the Disciplinary Committee.

SECTION 14

- Any active member of the Board of Directors of the Royal Court of the Golden Spike Empire may be granted an excused absence if they are unable to attend Board meetings due to an illness that requires hospitalization or extended home care after hospitalization.
- Excused absences will not affect the voting rights or proxies of the Board member and there will be no limits on the number of absences taken by an Active Board member during a reign.
- During an excused absence, the President of the Board of Directors may assign the excused Board member's vote to another active Board member who is not already holding a proxy.
- An excused absence may be granted during the current reign only, and expires on the first scheduled Board Meeting of the next reign.
- Excused absences may also be granted to Board Members who have to care for a longtime companion or immediate family members during home care after hospitalization.

SECTION 15

- To promote involvement as well as an understanding of the business operations within the general membership of the Royal Court of the Golden Spike Empire all **REGULARLY SCHEDULED BOARD MEETINGS** of the RCGSE shall be open to all interested persons wishing to sit in on such meetings. **NON-VOTING** spectators shall not interfere in any way in the operations of the board and will not be allowed a vote unless otherwise provided for within the bylaws of the RCGSE. A closed board meeting may be called to discuss business deemed "sensitive nature" (discussions regarding, but not limited to, the Peoples Concern Fund).

SECTION 16

- The RCGSE is a nonprofit organization dedicated to raising money to improve the lives of others, and the Court encourages its members to be active in the community and to freely express their opinions on community affairs.
- The current president of the Board of Directors will be the official spokesperson for the organization. In their absence it will fall to the reigning Emperor and Empress.

- Only the spokesperson shall make any statement on behalf of the RCGSE.

ARTICLE VIII

COMMITTEES

SECTION 1

- Committees will be established by these By-Laws, or by Resolution.

SECTION 2 – Budget Committee

- In regard to the Budget Committee, by the first board meeting in June, the past Emperor and Empress shall nominate a member of the College of Monarchs to serve as Chairperson of the Budget Committee.
- By the first board meeting in June, the newly elected Co-Presidents will nominate two (2) additional members of the College of Monarchs and two (2) members of the current Board of Directors to serve on the committee
- All members of the Budget committee must be approved by the board of directors through a majority vote
- The Budget Committee shall meet as often as deemed necessary by the Chairperson of the committee.
- The purpose of the committee will be to establish a spending guideline on any known expenditures during the current reign and the new budget cannot exceed the prior year’s budget by more than four percent (4%).
- All budget proposals shall be submitted to the Board of Directors for final approval.
- The budget process must be completed by the third board meeting of the current reign.

Subsection 1 - Audits:

- In order to insure the integrity of RCGSE Funds, members of the Budget Committee shall perform an annual audit of the previous year's books. If prior year's Treasurer is a part of this committee, he/she shall not participate in the actual audit and his/her duties will consist only of what is spelled out below.
 1. If available, the prior year's Treasurer shall make themselves available to the auditors to answer any questions they might have. Additionally the prior year’s treasurer shall provide to the auditors the following:
 - a. A breakdown of all transactions including, deposits, checks, transfers, or any other activity in regards to the individual funds and savings, and checking accounts.
 - b. Copies of all bank statements that cover the fiscal year being audited.
 - c. Cancelled checks, deposit receipts, check request forms, and any other documentation that the auditors might find relevant.
 2. Once finished, the Committee shall report their findings to the Board of Directors. Record of findings shall be entered into minutes and recommendations regarding possible changes should be conveyed to the current Treasurer.

SECTION 3 – By-Law Committee

- The By-Laws of the Royal Court of the Golden Spike Empire shall be reviewed every five (5) years and shall be done and approved by a Bylaw review committee.
- The By-Law Committee shall consist of:
 1. The Chairperson of the Board of Directors
 2. The reigning Monarchs
 3. Three (3) past Monarchs selected by the College of Monarchs President
 4. Three (3) current members of the Board of Directors selected by the reigning Monarchs
 - a. Cannot be past Monarchs

SECTION 4 – Disciplinary Committee

Subsection 1 - Disciplinary Sanctions:

1. PURPOSE

- a. To uphold the reputation and the integrity of the Royal Court of the Golden Spike Empire and establish the Court's policy on disciplinary sanctions.
2. GENERAL POLICY
- a. The Royal Court strives to provide and maintain continuous involvement through effective planning and communication with its members. Under Court policy, disciplinary actions of members are expected to be handled in such a manner as to achieve the least adverse effect upon the members and the Royal Court of the Golden Spike Empire.
3. DEFINITIONS
- a. Discipline: Action (including imposition of sanctions) undertaken to correct or modify unacceptable performance or behavior to acceptable standards.
 - b. Sanctions: Disciplinary measures imposed, may include but are not limited to, including oral or written reprimand, warning letter, probation, suspension, removal of title, removal of voting rights, removal from the Board of Directors, or expulsion.
4. CAUSE
- a. Imposition of member sanctions, for cause, may result for the following reasons under circumstances that demonstrate the inability or unwillingness of the member to meet their duties and/or responsibilities to the Court:
 - i. Negligence
 - ii. Incompetence
 - iii. Excessive absence and/or tardiness
 - iv. Misuse of Court property or funds, including but not limited to misplacement of funds or theft of monies owed/raised/donated to the Court.
 - v. Disorderly conduct
 - vi. Unauthorized acquisition of donations, goods, money, materials or services
 - vii. Fraud or misrepresentation
 - viii. Unjustified interference with the duties of other
5. PROCEDURES
- a. Any accusation of the aforementioned offenses must be submitted in writing to the President of the Board of Directors and/or the Reigning Monarchs. Upon receipt of written accusation, a meeting of the Board of Directors will be convened.
 - b. The Board of Directors shall oversee and shall adjudicate all accusations submitted.
 - c. If the accused is a member of the Board of Directors, they shall not have a vote in deciding the outcome.
 - d. If a member of the RCGSE is brought before the Board of Directors, they shall have the right to defend themselves and confront their accuser.
 - e. The member should be warned and given an opportunity to improve before sanctions are imposed unless the actions are in connection with misuse of court property or funds, including but not limited to misplacement of funds or theft of monies owned/raised/donated to the Court, fraud or misrepresentation. These specific offenses pose a unique reputational risk to the Court and should be addressed immediately.
 - i. This warning can be given orally or in written form, stating the member's alleged offense(s) and outlining corrective action to be taken within a specific time limit, up to 90 days with the ability to review and extend. The President of the Board and/or the Reigning Monarchs is responsible for initiating warning procedures for disciplinary purposes, as directed by the Board of Directors in conjuncture with the Bylaws and Resolutions.
 - ii. For matters that involve misplacement of funds or theft of monies the Board President must immediately file a report with the local law enforcement or whoever is responsible for the court event. This would include notifying the establishment of such misplacement/ theft.

- f. Sanctions may be imposed for one or more but not limited to the grounds described above. Sanctions ordinarily should be limited to measures that are deemed likely to achieve the purposes as stated above. Should not be disproportionately severe in relation to the grounds for their imposition, and should be calculated to give due consideration to any special circumstances that may tend to reduce the seriousness of the member's sanctionable actions or omissions.

6. AVAILABLE AVENUE OF REVIEW AND ACTION

- a. Disciplinary Panel shall consist of the entire Board of Directors and the President of the Board, who will facilitate the meeting and vote to break any tie if applicable.
- b. If any of the above mentioned members are involved in the disciplinary action being reviewed, they may not hold a vote.
- c. The Board of Directors shall review the allegation and then by majority vote will take appropriate disciplinary action to resolve any offense
- d. If the Board of Directors deems the sanction requires suspension of the member's title, position, or expulsion, the Board of Directors shall call for a General Membership vote to affirm or deny the recommended sanction.

Subsection 2 - Outstanding Debts, Theft, and Negligence:

1. Definitions

- a. Any individual, organization, or business owing money to the RCGSE is a “debtor”.
- b. An original debt is a debt which is still pending a prearranged date of payment or for which a date of post payment needs to be agreed upon
- c. c) A past due debt is an original debt for which has surpassed the arranged date of payment by 10 business days, or an original debt for which a date of payment has not been negotiated within 10 business days from the date it was created.

2. Past Due Debts

- a. Payments which have exceeded the arranged date of payment by five or more business days shall be contacted by phone, e-mail and/or U.S. mail, at the discretion of the sitting Treasurer. A period of no more than 10 business days, but no less than five business days, shall be considered sufficient, notwithstanding special knowledge of the absence of the debtor (or debtor’s agent) from their legal address, for response. Failure to respond will be deemed an indication of intent to default. The debtor will then be presented with a demand for payment via U. S. Registered mail. A period of no more than 10 business days, but no less than five business days, shall be considered sufficient, notwithstanding special knowledge of the absence of the debtor(or debtor’s agent) from their legal address, for response. Failure to respond will be deemed an indication of intent to default.
- b. The debtor of an original debt for which a date of payment has not been negotiated within ten (10) business days from the date upon which it was created notwithstanding special knowledge of the absence of the debtor (or debtor’s agent) from their legal address, for response. Failure to respond will be deemed an indication of intent to default. The debtor will then be presented with a demand for payment via U. S. Registered mail. A period of no more than 10 business days, but no less than five business days, shall be considered sufficient, notwithstanding special knowledge of the absence of the debtor(or debtor’s agent) from their legal address, for response. Failure to respond will be deemed an indication of intent to default.

3. Defaulted Debts

- a. At the discretion of the Board of Directors a defaulted debt of sufficient value may be pursued via feasible legal remedy. Provided said remedy can be secured “pro bono” or at a rate of return exceeding 50% of the original debt after payment of costs associated with recover.

4. Provision for Court members

- a. We cannot, and should not, prevent debtors from attending our functions. Any donations or entry fees they may pay will not offset the loss.
 - b. Current titles and position will be suspended without further discussion. Membership will not be; however, newsletters will stop.
 - c. Said individual(s) cannot seek or be appointed to an office, or enter in a pageant of the RCGSE.
 - d. We do not charge interest, however service fees will be collected.
5. Theft or Misplacement of Monies
- a. At the discretion of the Board of Directors a demonstrable theft or misplacement of monies should be pursued, constrained by the provisions and guidelines of the bylaws and these resolutions.
 - b. Charity and contribution considered, the Board of Directors at its discretion implement a repayment schedule with the guilty party(ies) dependent on a 2/3 majority of the entire board, no proxies allowed.
 - c. Theft accompanied by intent to conceal is to be reported to the Board of Directors immediately. Proper authorities are to be contacted immediately upon discovery of theft or misplacement of monies.
6. Negligence
- a. Loss to the Court through blatant demonstrable negligence is comparable to theft. The Board of Directors and President of the Board should be notified immediately of any loss or negligence to the Court's property.

Subsection 3 - In the Event of:

- 1. Monetary Loss
 - a. At the discretion of the Board of Directors, any sanction may be imposed including but not limited to:
 - i. Individual (s) will never be given financial responsibility, or power to disperse again.
 - ii. Removal of title, as approved by a general membership vote.
 - iii. Removal of voting privileges.
 - iv. Expulsion from the court, as approved by a general membership vote.
- 2. Property Loss
 - a. At the discretion of the Board of Directors, any sanction may be imposed including but not limited to:
 - i. Individual (s) will have their ability to access Court property unsupervised suspended
 - ii. A permanent ban on unsupervised access to Court property.
 - iii. Removal of title, as approved by a general membership vote.
 - iv. Removal of voting privileges,
 - v. Expulsion from the court, as approved by a general membership vote.
- 3. All negligence-based reprimands are a discretionary prerogative of the Board of Directors.

SECTION 5 – Pageant Committee

Subsection 1 – Pageant Committee Members:

- 1. To insure consistency and the production of high quality RCGSE pageants, a pageant committee will be established to oversee them. The responsibility of this committee shall include, but are not limited to:
 - a. To enforce the rules and regulations of each pageant.
 - b. To complete a court function show form and present to the Board of Directors for approval, along with a copy of the Pageant's advertisement.
 - c. Provide applications the day of the pageant for the contestants at for each pageant and to be made available on the website that include a list of rules and applicable fees for that pageant and the title holder contract.

- i. If a membership application is submitted with the contestant application it must be turned over to the board secretary days for approval at the next Court meeting.
 - d. Communicate and mentor responsibilities for a RCGSE pageant titleholder.
 - e. Should assist each current and newly appointed title holder in fulfilling their required events as outlined in their title holder contract.
 - f. Advertise and market all pageants.
 - g. Procure crown(s) & medallion(s) for pageant winners.
 - h. For each judged pageant procure non bias judges, judges cannot be reigning title holders or members of the Board of Directors.
 - i. Have a minimum of two pageant members tabulate the judge's ballots. If two members of the pageant committee are not available 1 board member and 1 pageant committee member are acceptable.
 - j. Review the Judging requirements and expectations of scoring with the judges prior to start of the pageant.
 - k. The RCGSE Board of Directors and Monarch as well as the Committee's goal is to produce an excellent, well rounded pageant, which sparks enthusiasm, leadership and friendship within the community.
2. Pageant committee shall consist of:
- a. Pageant Chair: A single chairperson shall be nominated by the reigning Monarchs, and voted upon by the current Board of Directors. The Pageant Committee Chairperson will oversee the Pageant committee until such time as they are replaced either by resignation, death, or nomination by newly elected Monarchs, or removal from position through a majority vote of the Board of Directors. The Chair person will hold a seat on the Board of Directors until replaced.
 - b. The chair person will choose a committee consisting of a minimum of three (3) additional members. The committee members should be presented to the Board of Directors for approval no later than the 2nd Board meeting of the new reign. The chair person is to serve as liaison between the Board of Directors and Pageant Title holders.
 - c. Pageant Committee: Shall be nominated by the current Chairperson and each shall be approved by the Board of Directors individually. The committee is to serve as advisors in the capacity of giving advice on themes, helping set dates for pageants and required fundraisers from titleholders and to work closely with each pageant titleholder to achieve excellence during their reign and to ensure adult and youth title holders the same consistent leadership.
3. The Pageant chair shall have and maintain a book/binder which contains updated copies of the bylaws and resolutions, copies of all forms pertinent to governing pageants and titleholders (such as applications, line up sheets, show forms, etc.), and all pageant contestant/titleholder information including but not limited to legal names, current phone number(s), mailing address, and email address. Upon completion of term(s), all contents and information contained in said binder will be reviewed, approved and signed off on by the current chairperson and President of the Board before being relinquished to the new Pageant Chair. Should the contents be deemed inaccurate or insufficient, the preceding chair person has until the 2nd board meeting of the current reign to correct any errors discovered during the review of the contents.

Subsection 2 – Performers at Pageants:

- 1. At each pageant the reigning respective pageant title holders may be allowed an opening number as well as a final number. Each stepping down title holder will be allowed one (1) command performer each. To better manage the time of the pageants, it will be suggested to the title holders that the opening numbers be a duet, trio, or production. Unless a titleholder steps down alone. The remainder of the performers and order of the evening will be coordinated by the pageant committee. The pageant committee will do their best to include the stepping down title holders the best they can

seeking their suggestions as well, though final approval and decisions are at the discretion of the pageant committee. .

2. The top 6 of the current reign and the stepping down title holders will perform at the end of the show prior to the winners being announced in the following order.
 - a. Crown Prince (if they choose to perform)
 - b. Crown Princess (if they choose to perform)
 - c. Prince Royale (if they choose to perform)
 - d. Princess Royale (if they choose to perform)
 - e. Emperor (if they choose to perform)
 - f. Empress (if they choose to perform)
 - g. Stepping down title holders in the traditional order (Mr., Ms., and then Miss)

Subsection 3 – Realm Pageant Titles:

1. The following Pageant Titles names shall be known as REALM TITLES and will be exclusive to the RCGSE as registered with the state:
 - a. Closet Ball King & Queen
 - b. Mr. & Miss Golden Spike Universe
 - c. King & Queen of Hearts
 - d. Mr., Miss & Ms. Gay Utah
 - e. Mr. , Miss., & Ms. Gay Utah Youth
 - f. Mr., Miss & Ms. Gay Pride of Utah
 - g. Mr. , Miss.,& Ms. Gay Youth Pride of Utah
2. The following is a schedule showing the month each RCGSE pageant will be held:
 - a. Closet Ball King & Queen - SEPTEMBER
 - b. Mr. Miss & Ms. Golden Spike Universe - NOVEMBER
 - c. Mr. Miss & Ms. Gay Utah* and Mr. & Miss. Gay Youth Utah* – JANUARY
 - d. King and Queen of Hearts – FEBRUARY
 - e. Mr. Miss & Ms. Gay Pride of Utah and Mr., Miss,& Ms. Gay Youth Pride Utah - JUNE

Subsection 4 – General Pageant Rules:

- The following regulations will apply to ALL pageants:
 1. Contestants must be members of the RCGSE and reside within the realm boundaries. If they are not members of the RCGSE, membership application as well as membership fee of \$10 will be in addition to the contestant fee of \$10.00 for a Total of \$20 for non-members and \$10 for Members. Contestant fees as well as RCGSE membership applications and fees may be paid in Cash, Money order or the Square if applicable and will be collected by the Pageant Chair. In the absence of the pageant chair a committee member sitting on the board of directors may collect the fees if not a designated Board Member will need to collect the fees. All pageant fees are non-refundable and will go to the RCGSE General Fund. A receipt for fees paid may be requested from the RCGSE treasurer
 2. Contestant fees will be accepted up to and including 1 hour prior to the start of the pageant.
 3. Contestants must arrive not later than one (1) hour prior to the start time of the pageant to start the registration process.
 4. Pageant advertising:
 - a. Pageant and court membership applications along with rules and regulations must be available at least thirty (30) days prior to the pageant on the RCGSE website, Facebook, and hard copy.
 - b. Flyers or posters advertising the pageant must be up 4 weeks prior to the pageant date in various local bars and businesses (with management approval). Coordinating with the newsletter editor for the reign to ensure advertisement and applications are ready to be published in the newsletter is highly recommended.

- c. Contact information for the pageant chair will be listed on all advertisement for any questions and possible contestants may have.
5. Contestant fees collected will be given to the Treasurer or the Board President following the pageant. Only in the event that neither of the two are present will the Pageant Chair maintain possession of any fees/proceeds collected from the pageant, in which case arrangements must be made to deposit the money within 72 hours.
6. Crowning Paraphernalia:
 - a. The RCGSE Pageant paraphernalia shall be: crowns for Miss/Ms. titleholders and medallions for Mr. Titleholders. The Pageant Chair is responsible for holding these items for the upcoming pageants and working with the Treasurer to acquire the funds for these items.
 - b. Approved standard crown and medallion design must be used for each pageant. Crowns may be available on www.acrowns.com and medallions may be found at Joes Trophies www.joestrophies.com:
 - i. Miss. Gay Pride - #AHAC145
 - ii. Ms. Gay Pride - #XAC145
 - iii. Miss & Ms. Gay Pride Youth - #P145
 - iv. Closet Ball Queen - #AAAC106
 - v. Miss Golden Spike Universe - #AHAC127
 - vi. Miss Gay Utah - #ARAC136
 - vii. Ms. Gay Utah - #ADAC152
 - viii. Miss. & Ms. Gay Utah Youth - #T136
 - ix. Queen of Hearts - #ABAC100
 - c. Any deviation from the approved crown designs must have prior approval from the Board of Directors. The current Pageant chair must provide “just cause” (i.e. design no longer available) to the board of directors before any consideration will be taken in regards to changing any of the above listed designs.
 - d. Title Holders will be crowned/awarded their medallion with a Crowning crown/medallion that will be used for pictures that evening, but must be turned in at the end of pageant. Once ALL title requirements are fulfilled, the Title holder will be given the approved RCGSE pageant Crown/Medallion.
 - e. All crowning paraphernalia is RCGSE property until the titleholder has completed all required functions/duties and has stepped down successfully.
 - f. In the event of an out of state walk or official court duties, pageant title holders may petition the board of directors to use the official RCGSE crown/ medallion to be used during their out of state walk or during the official court duties and to be returned upon completion of their out of state walk or official court duties.
7. All contestants, at every pageant, will be listed by number. Before representing for each category.
8. Contestants will be judged in the following categories for each pageant:
 - a. Closet Ball – Presentation of self-identified gender and on to opposite said gender
 - b. Golden Spike Universe – Country Theme Presentation (Entries can be a city, country, or land that can be identified on a commonly accepted globe/map), Evening/Formal Wear, Talent, Onstage Q&A
 - c. Gay Utah – Theme Presentation, Talent, Formal/Evening Wear, Onstage Q&A
 - d. King and Queen of Hearts (scoring by ballot) –Contestant Campaign , Talent, Red & White Formal/Evening Wear
 - e. Gay Pride – Gay Pride Theme Presentation, Talent, Formal/Evening Wear, Onstage Q&A
9. The contestant’s talent presentation can be no longer than seven (7:00) minutes max. This is to include set up, presentation and take down. This time limit will be enforced.
10. Pageant Contestants, door persons and pageant committee members must arrive at the pageant at least one (1) hour prior to advertised pageant time. Arriving at this time allows for:

- a. Turning in music, filling out forms, paying entry/membership fees, and draw numbers for order of entrance.
 - b. A review and explanation by the pageant committee of the rules, regulations and obligations of the title for full understanding.
 - c. If a contestant arrives no more than 15 minutes late they may petition the Pageant Chair, Reigning Monarchs, and President of the Board for approval as to whether or not the contestant will be allowed to compete. Their decision is final. Any contestant arriving more than 15 minutes late will not be allowed to compete.
 - d. During the hour prior to the pageant, the pageant chair or designated committee member will brief the judges on proper judging standards so that they are aware of how to score contestants properly.
11. Should a title holder voluntarily relinquish their title, be stripped, or pass away, the 1st alternate will be offered to fulfill the position. If the first alternate declines, then each following alternate will be asked in order. If no one is available to accept the position then that title will remain empty and will only be acknowledged on the website and history by the year/number of the pageant.
 12. Adult contestants must be 21 years of age and a resident with a valid Utah State ID to enter any of the adult RCGSE pageants, including Closet Ball King and Queen, Mr. Miss and Ms. Golden Spike Universe, Mr., Miss and Ms. Gay Utah, King and Queen of Hearts, and Mr. Miss and Ms. Gay Pride Utah.
 13. Youth contestants must be 18 to 20 years of age at the time of the pageant and a resident with a valid Utah State ID to enter any of the RCGSE youth pageants, including Mr. Miss and Ms. Gay Utah Youth and Mr. Miss and Ms. Gay Youth Pride Utah.
 14. Contestants are not allowed to accept tips during contestant performances.
- Current pageant title holders ARE NOT eligible to run for another RCGSE pageant title until the term/reign of the title which they hold has successfully concluded. If a title holder has relinquished a title they may not run for another pageant for 12 months from their original step up date. If a pageant title holder has been stripped/ removed they are not eligible to run or be elected for a RCGSE title again.

Subsection 5 – Closet Ball Rules:

1. Contestants are not to have done drag in the opposite gender of which they self identify for at least 1 year prior to the date of the pageant with the exception of Halloween.
2. Each contestant will enter with a sponsor (the person who will help transform them to the opposite gender in which they self identify)
3. After presentation of self-identified gender, the contestants and sponsor will have 1 hour to transform to opposite gender.
4. Male to Female gender transformation contestants may not have any makeup on their face. None of the contestant are allowed to wear any transformation aides (which include but are not limited to breast binding wraps, spanx type apparel, tuckers.etc.) prior to or while being presented in their self-identified gender. This ensures all contestants start on an even footing.
5. Only the contestants, their sponsors, and members of the pageant committee are allowed backstage.
6. Sponsors are the only ones allowed to perform the transformation on the contestants. No other help/helpers will be allowed.
7. A member of the pageant committee will be stationed backstage to ensure these rules are followed.

Subsection 6 – Voting and scoring rules for King and Queen of Hearts:

1. Contestants will campaign for voter support no sooner than the end of the GAY Utah pageant. The duration of said campaign will be until the day of the pageant. During the pageant contestants will be “judged” by the audience as they present themselves in each category. The audience may vote for one (1) King and one (1) Queen. Ballots will contain a space for King of Hearts and a space for Queen of Hearts. Audience members will write their choice for the winner of each title in these respective spaces. One (1) ballot per person will be provided to each audience member with paid

admission into the pageant. To insure that there are not duplicate ballots, the ballots given out will be numbered. Only the door person(s) should be in possession of ballots.

2. After the final contestant category has ended, audience members will be asked to deposit their ballots in the monitored ballot box. When scoring the ballots, the King and Queen Contestant with the greatest number of votes will be crowned the winners.

Subsection 7 – Voting and Scoring for Golden Spike, Gay Utah, and Golden Spike and Gay Pride:

1. The final tally in each category for each contestant after the highest and lowest score has been removed.
2. The contestant with the highest tally will be named the winner for each title (Mr. Ms. Miss, youth...etc)

Subsection 8 – Pageant title Holders Rules and Responsibilities:

1. Each newly crowned pageant title holder is required to hold at least two (2) functions to benefit the RCGSE funds. One (1) Function must go to the General Fund and the other function may go to a RCGSE fund of their choice with the exception of Gay Pride title holders. One (1) function will benefit the RCGSE General Fund and the other will benefit the Gay Pride Fund.
2. Both functions must be held no later than 30 days of the date of the respective step down pageant.
 - a. If both functions are not completed within this time frame they will not be allowed to step down and will not be recognized by name in the RCGSE court history.
 - b. Each pageant titleholder must submit with all of the proper signatures and accompanied by a copy of the advertisement for the event stapled to the back a show form to the RCGSE Board of Directors for approval.
 - c. The exception to this requirement is if the Titleholder passes away, is hospitalized or any other extenuating circumstance deemed appropriate by the board of directors by majority vote. Any decision made by the board of directors is final.
3. Each reigning pageant title holder is encouraged to attend all other pageants hosted by the RCGSE during the reign of their title. Since youth pageant title holders are unable to attend pageants held at age 21 and over venues, they are only encouraged to attend pageants held at venues allowing minors, until such time they turn 21 years of age.
4. Each reigning pageant title holder is encouraged to attend and walk at the RCGSE's coronation (the Sunday evening prior to Memorial Day) during their reign.
5. If a pageant titleholder, at any time during their reign, accepts any other 'working title' position they voluntarily relinquish their title. 'Working title' is defined as Emperor or Empress, Prince Royale or Princess Royale and Crown Prince or Crown Princess. There is an exception for Gay Pride, if ALL obligations of the title are fulfilled prior to receiving a working title. That individual may step down from their Gay Pride pageant title.
6. All title holders are required to live and reside within the State of Utah and maintain an active phone number, mailing address, and email address for the duration of their reign (It is the responsibility of the reigning titleholder to provide updated information in the event of a change/move.). If a title holder relocates outside of the state of Utah it will be considered automatic relinquishment of said title.
7. Title Holder Standard Code of Conduct:
 - a. Title holders must always hold themselves to the highest code of conduct when representing their title.
 - b. Title holders are responsible for the co-promotion of their pageant step down.
 - c. All title holders will be held to the highest accountability of honesty, integrity and community representation.
 - d. If at any time a title holder is found to be within breach of these regulations, title holders will be brought before the Board of Directors for possible disciplinary actions, up to and including revocation and removal of their title.

Subsection 9 – Disciplinary Guidelines:

1. These guidelines have been set forth in an effort to instill concrete disciplinary actions for those who do not abide by the Pageant Titleholder Rules and Regulations stipulated in the RCGSE Resolutions. All decisions made by board of directors of the RCGSE in regards to disciplinary actions are FINAL and IRREVERSABLE so long as all parties involved in the decision making process have participated justly.
2. As mentioned above all Title holders are required to hold 2 Functions to benefit the RCGSE Funds no later than 30 days prior to the date of said stepping down pageant. Failure to complete this requirement will be an automatic relinquish of title. A certified letter will be sent to the title holder to the address on record as a courtesy to inform them that will not be recognized by name on the RCGSE history and will not be allowed to “step down” at said pageant. This letter will be signed by the pageant Chair and the RCGSE Board president and a copy will be filed with the Registered Agent.

ARTICLE IX **RECORDS**

SECTION 1

- The Corporation shall keep correct and complete books and records of the following:
 1. Accounts
 2. Minutes of the proceedings of its members
 3. Minutes of the proceedings of its Board of Directors
 4. Minutes of the proceedings of committees having and exercising any of the authority of the Board of Directors
 5. Names and addresses of the members entitled to vote.
- All books and records of the Corporation shall be kept in the custody of the registered agent and may be inspected by any member or such member’s agent or attorney, for the proper purpose at any reasonable time.
- Records shall be kept in accordance with requirements of the Internal Revenue Service codes for a total of three (3) years. After three (3) years these records may be destroyed.

ARTICLE X **FINANCIAL**

SECTION 1

- The fiscal year shall be from June 1 to May 31.

SECTION 2

- The Officers of the Corporation shall be responsible for the annual completion of the following:
 1. Renew Corporation with the State Department of Commerce
 - a. Due Date: April 11
 2. File Form 990 with the Internal Revenue Service
 - a. Due Date: October 15
 3. File Charitable Solicitations Permit renewal
 - a. Due Date: January 1
- Each of these filings/renewals must be completed a minimum of three weeks prior to the due date.
- Upon completion of the task, the President of the Board will report completion to the entire Board of Directors

SECTION 3

- All checks, drafts or orders for the payment of money, notes or other evidences of indebtedness issued in the names of the Corporation shall be signed by at least two of the following:
 1. The current Emperor
 2. The current Empress
 3. The current President of the Board
 4. The current Treasurer
 5. The Registered Agent of the Corporation

SECTION 4

- All funds of the Corporation shall be deposited after the receipt the next business day to the credit of the Corporation in such banks, trust companies, or other depositories that the Board of Directors may select.

SECTION 5

- The Board of Directors may accept, on behalf of the Corporation, any give, bequest, or device for any purpose of the Corporation in accordance with 501(c) (3) requirements.

SECTION 6

- No part of the net earnings of the Corporation shall benefit, be distributed to its members, trustees, officers or other private persons, except that the Corporation shall be authorized to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purpose of the Corporation.

SECTION 7

- All payments of money in excess of budgeted amounts or non-budgeted amounts must have Board of Directors approval prior to payment.

SECTION 8

- The procedures for distribution of all monies from any fund of the RCGSE shall be set forth in the resolutions of the Corporation.

SECTION 9

- All receipts for reimbursement for funds spent on Court functions or shows must be turned in no later than 30 days following the event. Receipts must be submitted before any reimbursement can be made. Receipts turned in later than the above-mentioned time or in excess of the budget will not be reimbursed without special approval of the Board. This applies to all Court sponsored events with the exception of Coronation which will have a fifteen (15) day time limit on receipts.

ARTICLE XI **TITLES**

SECTION 1 – Higher Titles

- Let it be known that there will be no title higher than Emperor or Empress in the Royal Court of the Golden Spike Empire.

SECTION 2 – Elected/Regent Titles

1. At anytime, at the discretion of the Board, the Board of Directors will review any Monarch's resignation or removal from office. Should the Board conclude that the resignation was of such a nature (i.e., death, illness, etc.) that Monarch should continue to be recognized, the word "ELECTED" or any special denotation (such as the "Liberty Empress" title given to Lois Lane) shall be added to precede the Emperor or Empress Designation. The title shall become a permanent title and that Monarch shall be so recognized.
2. At the first Board of Directors meeting after Coronation and before Victory Brunch, should the Board conclude that the Regent Emperor or Empress has fulfill the duties of the office to which they were elevated as outlined in the bylaws, resolutions, and Emperor/ Empress contract, the "REGENT" designation shall be dropped from the title, i.e., Empress VII-Tina and Emperor XVII Jeff Freedman.

SECTION 3 – Permanent Titles

- Let it be known that from this day forth, immediately all permanent titles are for life unless removed by the disciplinary committee.

SECTION 4 – Titles by Resolution

- A lifetime title by resolution of the Board of Directors can be given to a deserving Court member in good standing. Other than the title, no other duties or responsibilities are attached.

SECTION 5 – Emperor & Empress Family Titles

1. King Father
 - a. The Emperor must bestow the title of King Father on any past Monarch of the RCGSE (1 per reign).
 - b. This title is excluded from the overall calculation of the thirty (30) titles given by the Emperor
2. Queen Mother
 - a. The Empress must bestow the title of Queen Mother on any past Monarch of the RCGSE (1 per reign).
 - b. This title is excluded from the overall calculation of the thirty (30) titles given by the Empress.
3. Prince Royale
 - a. The Emperor must bestow the title of Prince Royale.
 - b. Prince Royale is confirmed by an affirmative majority vote of the Board of Directors and College of Monarchs at the first Board meeting following Coronation but before Victory Brunch.
 - c. This title is excluded from the overall calculation of the thirty (30) titles given by the Emperor.
 - d. See Article V, Section 3 of the RCGSE bylaws for Prince Royale & Princess Royale specifications.
4. Princess Royale
 - a. The Empress must bestow the title of Princess Royale.
 - b. Princess Royale is confirmed by an affirmative majority vote of the Board of Directors and College of Monarchs at the first Board meeting following Coronation but before Victory Brunch.
 - c. This title is excluded from the overall calculation of the thirty (30) titles given by the Empress.
 - d. See Resolution Article V, Section 3 of the RCGSE bylaws for Prince Royale & Princess Royale specifications.
5. Crown Prince
 - a. The Emperor must bestow the title of Crown Prince.
 - b. Crown Prince is confirmed by an affirmative majority vote of the Board of Directors and College of Monarchs at the first Board meeting following Coronation but before Victory Brunch.
 - c. This title is excluded from the overall calculation of the thirty (30) titles given by the Emperor.
 - d. See Article V, Section 4 for Crown Prince and Crown Princess specifications
6. Crown Princess
 - a. The Empress must bestow the title of Crown Princess.
 - b. Crown Princess is confirmed by an affirmative majority vote of the Board of Directors and College of Monarchs at the first Board meeting following Coronation but before Victory Brunch.
 - c. This title is excluded from the overall calculation of the thirty (30) titles given by the Empress.
 - d. See Article V, Section 4 for Crown Prince and Crown Princess specifications
7. Each year at Investitures, the Emperor and Empress may give up to thirty (30) titles each
 - a. Pageant titles are excluded from the overall calculation of the thirty (30) titles given by the Emperor and Empress.
 - b. All titles must be given and displayed as a Declaration of Title
 - i. Exceptions to this are any titles given to a past monarch of the International Imperial Court System (I.I.C.S.). Any title given to a past monarch of the I.I.C.S. must be a Certificate of Entitlement and must be displayed as such on the certificate.
 - ii. The only titles that can be given to a past monarch of the RCGSE are the:

1. Imperial Father to the Emperor (limit of 2)
 2. Imperial Father to the Empress (limit of 2)
 3. Imperial Mother to the Emperor (limit of 2)
 4. Imperial Mother to the Empress (limit of 2)
- c. The Emperor and Empress may give out titles that are commonly known as ‘Top 10 Titles’. These titles may be bestowed on any individual by the Emperor or Empress. These titles are counted in the overall calculation of the Emperor and Empresses total allotted titles and cannot be bestowed on an individual by anyone other than the Emperor or Empress. The “Top 10 Titles” are listed below:
- i. Prince Consort & Princess Consort
 - ii. Czar and Czarina
 - iii. Lord and Lady in Waiting
 - iv. Grand Duke and Grand Duchess
 - v. Marquis and Marquessa
 - vi. Count and Countess
 - vii. Viscount and Viscountess
 - viii. Baron and Baroness
 - ix. Baronet and Baronetess
 - x. Knight & Dame

SECTION 6 – Prince & Princess Royale Titles

1. The Prince and Princess Royale may name no more than 20 titles (40 total). Should the Prince or Princess Royale wish to give Prince, Princess, Royal Father, Royal Mother or Consort titles, they must be as follows:
 - a. Prince Royale
 - i. Royal Father (2 per reign)
 - ii. Royal Mother (2 per reign)
 - iii. Royal Prince (1 per reign)
 - iv. Consort to the Prince (2 per reign)
 - b. Princess Royale
 - i. Royal Father (2 per reign)
 - ii. Royal Mother (2 per reign)
 - iii. Royal Princess (1 per reign)
 - iv. Consort to the Princess (2 per reign)
 - c. Any title that is obligated to be given or reserved to be given by the Emperor or Empress cannot be used by the Prince and Princess Royale.

SECTION 7 – Decade monarch

- Decade Monarchs may give honorary titles each that will be listed with the reign’s titles. These titles may not be any title that is reserved for the Emperor, Empress, Prince Royale, or the Princess Royale.

ARTICLE XII

COLLEGE OF MONARCHS

SECTION 1

- Membership in the College of Monarchs of the Royal Court of the Golden Spike Empire shall be restricted to past Monarchs of the RCGSE who are in good standing with the court.
- At the first Board of Directors meeting following Coronation and before Victory Brunch, the College of Monarchs shall meet with the purpose of selecting a College of Monarchs President and Vice president for the current reign. Only members of the College of Monarchs are eligible to be nominated for these positions.

- a. The past Monarchs present at this meeting shall be considered a quorum for voting purposes.
- The College of Monarchs, in addition to the responsibilities listed in the Bylaws and Resolutions, shall host at least four (4) events during a reign.
 - a. Any event during Aids Awareness Week with proceeds to benefit the RCGSE AIDS Fund
 - b. Any event during Cancer Awareness Week with proceeds to benefit the Cancer Fund
 - c. Any event during Transgender Awareness Week with proceeds to benefit the Transgender Fund.
 - d. Any event during following Golden Spike Awards with proceeds to benefit the Coronation Hospitality Suite.
- Any disciplinary actions brought against a past Monarch of the RCGSE shall follow the same guidelines as set forth in the Bylaws and Resolutions of the RCGSE.

ARTICLE XIII

CORONATION

SECTION 1

- Annually, during Memorial Day during the month of May, a Coronation shall be held for the purpose of announcing and installing the newly elected Co-Presidents (Emperor and Empress).

ARTICLE XIV

AMENDMENTS AND RESOLUTIONS

SECTION 1

- The By-Laws may be altered, amended, or repealed and new By-Laws may be adopted by a two-thirds (2/3) majority vote of the members present at any regular or special meeting.
- At least thirty (30) days written notice must be given to the membership stating the intention to alter, amend, repeal, or adopt new By-Laws at such meeting, and the specific proposal or proposals are made available for examination
- The Board of Directors should obtain legal advice as to the effect of the proposed change to the By-Laws before the vote.
- A By-Law review will take place every five (5) years.

SECTION 2

- The Board of Directors must review the resolutions of the Corporation annually.
- Resolutions may be deleted, invalidated, changed, or revised by a majority vote of the active Board of Directors.
- Said annual review must be completed within sixty (60) days from the date of coronation.

SECTION 3

- Resolutions may be adopted at any time with a majority vote of the Board of Directors.
- Resolutions become effective as of the date they were approved by the Board of Directors.

ARTICLE XV

THE EMBLEMS OF OFFICE

SECTION 1

1. An Emblem of Office shall be defined as any crown, medallion, or token that is presented to a recipient as a result of an election, pageant or appointment that has been purchased by the Royal Court of the Golden Spike Empire. This shall exclude the issuance of certificates. The holders of the Emblems of Office shall be the Emperor, Empress, Prince Royale, Princess Royale, Crown Prince, Crown Princess, all winners of pageants, and any other title that may be added to this resolution.

2. The time span for the acknowledgement of these emblems under this resolution shall be from the time of taking the oath of office, appointment, or entitlement until the stepping down or replacement.
3. The Emblems of office shall be worn at “all appropriate functions” as stated in the Bylaws and resolutions of the RCGSE, for the duration of the event except during their performance, and be defined as:
 - a. RCGSE Victory Brunch
 - b. RCGSE Investitures
 - c. Gay Pride Day Parade
 - d. All Pageant Crowning Ceremonies
4. State functions as follows:
 - a. Snowball
 - b. Golden Spike Awards
 - c. PR Ball
 - d. CP Ball
 - e. At all out of realm walks
 - f. When representing the court in an official capacity at which point the court has purchased or sponsored entrance into the event (i.e. HRC Gala, UAF Oscars Gala, etc.).
 - g. All other events at the discretion of the Monarchs